

## Workshop Registration Form - MMKB 2

**Closing Date & Full Payment by 29 May 2015. Enjoy Early Bird Discount if you pay in full 1 week before the closing date.**

Name : \_\_\_\_\_  
 I/C No. : \_\_\_\_\_ Email : \_\_\_\_\_  
 Address : \_\_\_\_\_ Post Code : \_\_\_\_\_ City: \_\_\_\_\_  
 State / Country : \_\_\_\_\_ Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_

LEGEND: MMKB 2 denotes Music Makers at the KeyBoard Year 2, pre-requisite MMKB Yr 1

**I would like to register for the following workshops (please tick below) :**

No.	Please tick <input type="checkbox"/>	Workshop Title	Date/Duration	Fees in RM	Materials Provided
1	<input type="checkbox"/>	MMKB Year 2 - New Participant	11 & 12 June 15 2 days,	List Price: RM2,200 To add GST 6%. See discounts at back page.	MMKB Year 2 Teacher's Guide, Activity Cards & Binder, Children Books 3 & 4 (New Syllabus)  Please bring along your Teacher's Guide Book Year 1 and Children Books 1 & 2
2	<input type="checkbox"/>	MMKB Year 2 - Reviewer <b>Places for reviewers are limited. Register early to secure a seat.</b>	11 & 12 June 15. 2 days,	RM100/day or part thereof. RM180 for 2 days (not applicable if use voucher to attend workshop) To add GST 6%.  No. Days: _____ Amt: RM _____	Please bring along your Teacher's Guide Book Year 1 and Children Books 1 & 2

**Notes :**

- Venue is MUSIKGARTEN MALAYSIA HEAD OFFICE in Subang Jaya, Selangor.
- Registration on first day at 8.30am. Workshop hours: 9.00am to 4.00pm daily.
- Workshop Fees cover all workshop materials, lunch and coffee breaks
- A Certificate of Attendance will be given.
- Dress Code: Casual, long pants, loose clothing s.a. T-Shirt / Blouse.
- Bring along a jacket (in case the air-con gets too cold) and a pair of socks to keep your feet warm. Shoes are not allowed while workshop is in session.
- Dates & venue of workshops are subject to change.
- Workshop Fees stated here are based on getting a local Musikgarten Trainer. The fees will be higher if the Musikgarten Trainer comes from overseas.
- Bring coins to pay for parking. Rates are 50sen per hour or RM4.00 for whole day.

**Promotion**  
 5% Discount on Workshop Fees for Musikgarten Teachers with valid license and for participants who are sponsored by Authorised MG Centre.

Please make cheques or T/T payable to : **MUSIKGARTEN (MALAYSIA) SDN BHD**  
 or, bank-in the payment to : **Maybank A/C No. : 5641 2843 2028, Bangsar Baru Branch,**  
 then fax, email or send by post the pay-in slip together with this registration form.

Or,

**I herewith enclose my full payment for the workshops:**

Bank: \_\_\_\_\_ Cheque No. : \_\_\_\_\_ Cheque Date: \_\_\_\_\_ Amount : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## TERMS & CONDITIONS OF WORKSHOP REGISTRATION

### 1. PAYMENT OF WORKSHOP FEES & EARLY BIRD DISCOUNT

In order to ensure enrolment in the workshop, **full payment must be made by the closing date. If you are paying by cheque, please allow 3 working days for clearance by the bank. Kindly take note that we will not allow admission into the workshop if the cheque is not cleared.**

Module	Early Bird Discount (RM)
MMKB 2 (New participants)	RM 80
MMKB 2 (Reviewers)	Nil. Because of the special reduced rates.

**Compute the final amount to pay here:**

Please refer to the full schedule for details.

Item	Description	Figures in RM
1.	Workshop Fees before discount	2,200.00
2.	Less : MG Licensed Teacher Discount of 5 %	(110.00)
3.	Less : Early Bird Discount	(80)
4.	Amount to Pay = Item (1) –(2) –(3)	2,010.00
5.	Add GST 6%	120.60
6.	Final Amount including GST	2,130.60

### 2. USE OF VOUCHERS - FOR REVIEWERS ONLY

**Each voucher entitles you to attend 1 day of training.** We DO NOT accept verbal bookings. If you intend to use the Vouchers that comes with your Musikgarten License, please send it together with the Registration Form early. Do not come and register at the last minute and say that you have forgotten to bring or lost the Voucher. **You have to pay the tuition fees if you do not have a valid Voucher at the time of registration.**

**NOTE: GST 6% will be imposed on the value of the Vouchers if they are used for attending the workshop as reviewers.**

### 3. REFUND POLICY

A refund of all payments except the deposit will be made if **MUSIKGARTEN (MALAYSIA) SDN BHD** is notified in writing of the cancellation at least 7 DAYS before the workshop. There will be no refund for late cancellations. A substitute may be made at no extra cost.

### 4. CANCELLATION

If any workshop does not meet the required number of participants, it may be canceled up to 7 (seven) days prior to the start date. In the event that a workshop is cancelled, a full refund inclusive of the deposit will be made to any pre-registered participant.